

Council for British Archaeology

East

Minutes of the Annual General Meeting

Saturday 25th May 2019, at 2.00pm

These minutes will be submitted for approval to the next AGM in 2020

**Oliver Cromwell's House
Ely, Cambridgeshire, CB7 5HF**

Attendees

John Stanford
Sarah Poppy
Jon House
Andy Instone
Terry Barclay
David Gordon
Mark Curteis
M Cushing
Mike Coles
Louise Harrison
Aileen Connor
David Buckley
Richard Cushing

1. Apologies for Absence

Andrew Rogerson
Tim Harper

Adrian Cole
Tony Bradstreet

2. Approval of the Minutes of 26th May 2018.

Proposed the minutes of 26th May 2018 are accepted by David Gordon
Seconded by Margaret Cushing **Agreed**

3. Chairman's Report (via Richard Cushing)

Reported that in the last year there had been successful tours of Norwich organised by Aileen Connor and led by Alice Lyons.

It had been agreed to organise a conference at Ipswich in 2019. Unfortunately there had not been a newsletter and the web site will need to be updated.

4. Secretary's Report (Richard Cushing)

There had been four meetings of the committee in 2018/19.

Adrian Cole resigned as Treasurer as he has moved to South Wales.

Mike Coles has taken on the role of Minutes Secretary.

Richard Cushing will step down as Secretary at this AGM.

There have been two financial grants in the year – a payment of £50 was made to Moyse's' Hall, Bury St Edmunds toward the purchase of a Pilgrim Brooch, and a payment of £500 was made to '*East Anglian Archaeology*' to support publication of a paper on Fransham.

5. Treasurer's Report presented by Richard Cushing prepared by Adrian Cole.

Noted that we have spent more than our annual income, mainly due to grant payments, but there is still a very healthy balance in the deposit account.

The committee recommended that in future all applications for grants should be made by 31st of December each year so that they can be judged together.

No grant will be more than £250 with a maximum of £500 in any one year.

AGREED nem. con. The web site is to be changed accordingly.

6. Membership Report given by Richard Cushing on behalf of Tim Harper.

There are 270 members of CBAEast producing an annual income of £817. Numbers had increased slightly since the previous year. Most members of CBAEast are also members of national CBA.

AGREED that the committee should be actively seeking new members in 2019/20.

7. Events Report

Alice Lyons has agreed to organise a tour of the Roman site at Icena Ventorum (Caistor by Norwich) for 12 to 15 people on July 20th with an optional cream tea.

Conference planned for 28th September at Ipswich – *Celebrating the CBA's 75th Anniversary*.

Programme now circulated

8. Election of Committee

Noted there should be 10 members of the committee who should not serve beyond 6 years. A number of the current members are beyond 6 years and will stand down when replacements have been found. Sarah Poppy had indicated that she did not wish to stand for re-election. Thanks were expressed for her service to the committee, with her expert knowledge of the region, and especially for setting up and running the website.

Officers proposed by Mark Curteis seconded by John Stanford, agreed nem con.

Chairman – Andrew Rogerson

Vice Chairman – Aileen Connor

Treasurer – Richard Cushing

Secretary – VACANT

Committee proposed by John Stanford seconded by Sarah Poppy, agreed nem. con.

Minutes Secretary – Mike Coles

YACs representative – Jonathan House

David Buckley

Mark Curteis

David Gordon

Andy Instone

Louise Harrison

9. Any other business

Question asked about how members and prospective members should pay the CBAEast £5 subscription and if renewal notice is given.

Referred to new committee for a review of the website.

10. Next meeting

It was agreed to hold the next AGM in Chelmsford.

Date and time: **Saturday 16th May 2020 at 14.00hrs**

Location: Chelmsford Museum, Oaklands Park, Moulsham Street, Chelmsford, CM2 9AQ.