

## **CBA East Annual General Meeting Minutes**

Saturday 16<sup>th</sup> May 2015, at 2.30, Quaker Meeting House, Bury St Edmunds

### **1. Apologies for Absence**

Apologies were received from Adrian Cole (Treasurer)

### **2. Minutes of the 2014 Annual General Meeting held on Saturday 10<sup>th</sup> May 2014, at 12.00, At Circus House, Circular Road North, Colchester**

The 2014 Minutes were adopted and signed as correct, no matters arising

### **3. Chairman's Report**

AR reported that 2014-5 had been another very active year for the Group, with a highly successful conference and a series of field trips, details of which would be outlined by the Events Secretary. He offered his thanks to all the officers for their hard work during the year and expressed the hope that things would go from strength to strength in the coming year.

### **4. Secretary's Report**

Natasha Hutcheson: CBA East Secretary

The Committee held three formal meetings in 2014-2015, in September 2014, and then January and May 2015. These meetings have focused on developing the Groups events programme and taking decisions concerning applications for grant aid. The meetings have also enabled discussion of ongoing issues such as communication with members, the development of our website and the potential for developing a CBA East Journal. The website is now developed and communications streamlined through it, and there is a programme of events set up for 2015.

The previous AGM was minuted by the Vice Chair, all subsequent meetings have been minuted by the secretary.

### **5. Treasurer's Report**

Adrian Cole offered his apologies and provided in the following report:

Our finances continue to be in good shape, are reserves are good and in the year to 31/03/2015 we managed to generate a surplus from membership fees and our increased activities of £ 1,182. Although we have offered a grant in the 2014/15 financial year we have yet to receive a formal application so this will be carried forward into the next year.

The accounts were reviewed and accepted. Acceptance proposed by RC and seconded by AT.

### **6. Membership Report**

The membership figures were for 2014/15 stand at 290 members. These comprise:

149 Individual  
57 Affiliate

2 Family  
47 CBA East (includes committee)

16 Joint = 32 Members

3 Student

Around 30 members have come and gone in the year, giving us a net 4 increase on members on last year up from 286.

## **7. Events Report**

CBA East organised 6 events during 2014-5, attended by over 150 people. The events covered a range of subjects and time periods, including a tour of medieval Bures on the Essex /Suffolk border, a walk around the WWII home front defences in Walberswick (Suffolk), a tour of the Iron Age hillfort at Ravenburgh Castle (Herts), a walk around Saffron Walden and the archaeology of Audley End in Essex. We have recently hosted a successful WWI Home Front Legacy workshop with the CBA at Waltham Abbey Royal Gunpowder Mills, Essex. Our second annual conference took place in September, in Godmanchester, Cambs, on the theme of recent research in the Roman East of England, which proved successful in attracting new members and stimulating discussion between delegates. We would like to extend our sincere thanks to all speakers, hosts and venues. Since beginning of 2015 we have also switched to using the electronic booking and payment system Eventbrite, which is providing beneficial so far in streamlining the administration of the event bookings.

## **6. Election of committee**

David Buckley proposed the election of committee "en bloc" seconded by John Stanford. The proposal was carried unanimously. The elected officers and ordinary committee members were as follows:

<i>Chairman</i>	Andrew Rogerson
<i>Deputy Chairman</i>	Aileen Connor
<i>Secretary</i>	Natasha Hutcheson
<i>Treasurer</i>	Adrian Cole
<i>Membership Secretary</i>	Tim Harper
<i>Newsletter Secretary</i>	Aileen Conner
<i>Events Secretary</i>	Sarah Poppy
<i>YAC Liaison Officer</i>	Jon House

*Ordinary Committee members:* David Buckley, Michael Coles, Richard Cushing, Alison Tinniswood. Additional new members Mark Curteis, Paul Sainsbury

## **7. Any other business**

An issue was identified with the current CBA East committee circulation list whereby Michael Tigwell's email was on this list when it should not be. It was identified that the list was maintained by CBA central and that SP would contact them to update the list.

## **8. Date of next AGM**

It was proposed that the next AGM should be held on May 14<sup>th</sup> 2016, location to be confirmed.