

# Council for British Archaeology East

## **Minutes of the Annual General Meeting of 11<sup>th</sup> May 2013 held at Friends Meeting House, 2 Jesus Lane, Cambridge**

*Present:* From the Committee – Andrew Rogerson (Chair), Aileen Connor, Adrian Cole, Michael Coles, Jon House, Tim Harper, Lynn Farrag, Andrew Francis, Sarah Poppy, Alison Tinniswood

and also, at least:

John Duffy, Terry Barclay, Helen Paterson, Margaret Cushing, Richard Cushing, Laura Bristow

*1) Apologies for absence:* David Buckley, Colin Pendleton.

*2) Minutes of the CBA East AGM, held on 12<sup>th</sup> May 2012 at Verulamium Museum, St Albans, Herts:* The Minutes were approved with no matters arising.

*3) Chairman's Report:*

Andrew Rogerson (AR) reported on an active year for the Group.

The Committee had organized several events, commencing with the guided walk round Verulamium Park and a tour of the museum that followed the last AGM. This was followed by a guided tour of the Roman barrows at Bartlow Hills, in Cambridgeshire, and a visit to Cambridgeshire archaeological archives at Landbeach, also in Cambs. This visit was just before the transfer of the archaeological archives to new storage in disused salt mines in Cheshire, which provides an ideal storage environment. The archive will still be available for research, and it is now better ordered. He hoped there would again be plenty of interest for members in 2013-14.

CBA East also gave grants to the Cambridgeshire Jigsaw Project (community archaeology project), Cambridge Archaeology Field Group's community archaeology project at Haslingfield (specialist reports for publication), and a Norfolk Industrial Archaeology Society publication.

The Group was represented at national level, with Committee members attending the Group Liaison meeting and the CBA AGM at York.

*4) Secretary's Report:*

Alison Tinniswood reported that the Committee had held four meetings in 2012-2013, in May, July, September 2012 and February 2013. These enabled decisions to be made concerning events and grants, etc. and discussion of other projects and issues such as membership, website development, links with YAC, etc.. Minutes had been taken. All enquiries received (generated by the website or other sources) had been dealt with, or referred to, for instance, the Membership Secretary.

*5) Treasurer's Report:*

Adrian Cole (AC) provided accounts for 01/04/2012 to 31/03/2013. The Group's finances were currently running a deficit of £497.24, due to the drop in subscriptions that resulted from the changes in the way York operated membership subscriptions at national level. Given the overall position (net current assets of £12,438.26), the deficit was not a problem in the short term. £1,592.22 had been expended on Group activities, including administration, grants, group insurance, newsletter/website, and hiring of venues for events.

R Cushing asked what the issue with subscriptions was. AC explained that the new membership form did not make it clear that when you took out national membership you had to deliberately add on the additional £5.00 for membership of the regional group. Clearly this had contributed to the Group losing members this year. If payment by standing order can be encouraged that might help to reduce membership losses and a standing order form should be provided with application forms.

It was suggested a letter should be sent to lapsed members that explained the situation and invited them to re-join. AR suggested the letter should publicise events, and the September conference on recent work in Anglo-Saxon archaeology in the region.

*6) Election of Committee:*

**AR explained that there had been some amendments to some of the nominations and job titles shown in the Agenda; the revised nomination details are shown below:**

*Nominations for Officers:*

Chairman	Andrew Rogerson with Aileen Connor as deputy
Secretary	Alison Tinniswood
Treasurer	Adrian Cole
Membership Secretary	Tim Harper
Events Secretary	Sarah Poppy
Newsletter Secretary	Lynn Farrag
Website master	Andrew Francis
YAC Liaison Officer	Jon House

Proposed (acceptance with amendments): Michael Coles  
Seconded: Margaret Cushing

*Other nominations in hand, and from the floor, for ordinary membership of the Committee:*

David Buckley, Michael Coles, Richard Cushing, Colin Pendleton, John Duffy

Proposed: Andrew Rogerson  
Seconded: Lynn Farrag

*7) Any other business*  
None

*8) Date of next AGM: 10<sup>th</sup> May 2014, either at Colchester or Chelmsford.*